



## **APHA Leadership Position – Speaker of the Governing Council**

### **Description:**

The speaker of the Governing Council presides at all meetings of the Governing Council. He or she also works with the Council, APHA staff and other APHA leaders to develop an annual workplan for the Governing Council and meeting agendas. The Speaker is also responsible for implementing an orientation process for new Governing Councilors. Because of the major role the Council plays in approving policy statements and the policy statement development process, the Speaker collaborates with the policy staff and JPC leaders to support the effective implementation of the process. When a question of parliamentary order arises the speaker may consult with a parliamentarian appointed by the Executive Board. The speaker of the Council serves ex officio as a voting member of the Executive Board and as an ex officio member of the Bylaws Committee

### **Period of Service:**

For the coming period the speaker of the Governing Council begins their service in November 2017, after the APHA Annual Meeting. The term of service is for three years ending in November 2020; re-election is possible.

### **Eligibility:**

All active members of APHA are eligible to apply as a potential nominee for candidacy for the position of Speaker of the Governing Council. Persons considering submitting an application are expected to have a substantive track record of leadership within APHA and within the field of public health, a thorough knowledge of Robert's Rules of Order, previous experience chairing large committees or groups, good interpersonal skills, good personal management skills, good oral communication skills, a sense of humor, experience on a non-profit board is desired but not necessary, experience with governance or previous leadership position desired but not necessary, be able to set aside the significant time needed to commit to a great deal of committee work that includes at least four executive board telephone conferences and three face-to-face meetings per year, as well as, participate in designated meetings in the days prior to and during the full period of the APHA Annual Meeting. The Speaker presides over all meetings of the Council, both mid-year and at the APHA Annual Meeting.

### **Financial Expectations:**

The person elected Speaker can expect the following:

- APHA will cover your traveling expenses to attend the two in-person meetings per year in Washington, D.C. (January and May according to APHA's travel policy). These usually cover the designated hotel, air or ground travel, meals, and appropriate out of pocket expenses.

- APHA will also cover your traveling expenses to Washington DC for the one-day mid-year Governing Council meeting by webinar.
- APHA will also cover the two nights for the Executive Board meeting preceding the Annual Meeting (Usually Wednesday and Thursday nights) hotel accommodations, meals (Thursday and Friday), and appropriate out of pocket travel expenses related to the board meeting. Executive Board members are responsible for their Annual Meeting conference registration fee, travel expenses, meals (Saturday through Wednesday) and hotel accommodations (Friday to Wednesday) to attend the Annual Meeting.
- As with any governing board, there is an expectation Executive Board members will participate in the association's development efforts annually within the individual's comfort level.